



19210 S. Vermont Avenue, Building A, Suite 100
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www.irwaonline.org

Course 501: Residential Relocation Assistance February 20-21, 2018 Anchorage, AK



Course 501: Residential Relocation Assistance

Course Description:

This course discusses the processes and procedures involved in providing relocation assistance to residential occupants. Materials presented are based on the lead agency's (Federal Highway Administration) regulations in implementing the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended.

PLEASE NOTE: Participants must read 49 CFR Part 24 prior to attending this class.

Course Level:

Intermediate

Course Tuition Includes:

Participant Manual
Federal Register

Topics:

- Replacement housing payments for residential owners and tenants
- Mobile homes
- Last resort housing
- Advisory assistance
- Moving payments
- Filing claims and appeals

Required Materials:

Financial Calculator

Who Should Take This Course:

This course is designed to provide the fundamentals of residential relocation to right of way professionals.

Last Name First Name

Title

Company Name

Address

City, State, Zip/Postal Code

(____)____-____ Yes No Member No Member ID Number

Email Address

If payment includes the fees for registrants other than yourself, check here:
(Please submit names of other registrants on a separate paper along with this form)
Will you also be attending? Yes No

	Registration Deadlines	Member Tuition	Non-Member Tuition	Total Tuition Amount
On and Before:	Feb. 5, 2018	\$415.00	\$520.00	_____
On and After:	Feb. 6, 2018	\$440.00	\$545.00	_____

Total Member Registrants: _____
Total Non-Member Registrants: _____

PRINT NAME AS IT APPEARS ON CARD: _____ 3-DIGIT CVV: _____

AMEX MC VISA Card #: _____ EXP: _____

SIGNATURE: _____ Date: _____ Amount to be Charged: _____

Course 501: Residential Relocation Assistance February 20-21, 2018 Anchorage, AK

Sponsor: IRWA Chapter 49
Date: February 20-21, 2018
Time: 2 days - 8AM to 5 PM Daily
City: Anchorage, AK

Class Location:
Municipality of Anchorage Public Works
Permit and Development Center
4700 Elmore Blvd
Anchorage, AK 99507
Phone: (907) 343-8366 (Steve Schmitt)
Fax: (907) 249-7852

Four Ways to Register:
Online: www.irwaonline.org
Fax: (310) 538-1471
Phone: (310) 538-0233, x138
Contact Course Coordinator

Accommodations:
University Lake Spring Hill Suites
4050 University Lake Drive
Anchorage, AK 99508
Phone: (907) 751-6300
Rates: \$149.00 + Tax
Contact hotel directly for reservations.
Request best available rate.

Course Coordinator:
Louise Hooyer, PLS, CFeds, SR/WA
State of Alaska DOT&PF, ROW Engineering
1111 Aviation Drive
Anchorage, AK 99516
Phone: (907) 269-0713
Fax: (907) 269-0828
Email: louise.hooyer@alaska.gov

Course Instructor:

Brad K. Thomas, SR/WA, R/W-RAC, holds Bachelor's degrees in Education and Zoology from the University of Wyoming. Mr. Thomas also has a Relocation Certification from the IRWA and has been performing relocation assistance under the provisions of the Uniform Act for the past seventeen years. Brad is currently the Relocation Program Manager for HDR Engineering, a nationwide architectural, engineering and right of way consulting firm. He has been involved in right of way and real estate activities for over 30 years as a title examiner, pipeline right of way consultant, oil and gas landman and right of way agent. Prior to working at HDR, Brad was the Relocation Program Manager for the Washington State Department of Transportation, providing leadership for WSDOT staff and guidance for local public agencies. Mr. Thomas has developed relocation training courses for internal department and company use, and is currently consulting on relocation in numerous states.

Cancellation Policy: All classes scheduled by IRWA are subject to cancellation. All class registrants must contact the Course Coordinator prior to making travel arrangements, keeping in mind that the class may be cancelled at any time (for reasons including, but not limited to, insufficient registration, Instructor emergencies or other issues beyond the control of the chapter and/or IRWA). Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid class tuition. IRWA and its chapters assume no other registrant liability resulting from class cancellation.

Tuition Refund Policy: Written notification of intent to cancel registration must be received via email by both the Course Coordinator and IRWA Headquarters Education Staff (education@irwaonline.org) prior to the class start date in order to be eligible for a tuition refund. A full tuition refund will be issued if notice is received 15 days or more prior to the class start date; a 75% refund will be issued if notice is received less than 15 days prior to the class start date, and no refund will be issued for notice received on or after the class start date.