

INTERNATIONAL RIGHT OF WAY ASSOCIATION
Arctic Trails Chapter 71
Executive Board Meeting
July 18, 2017

Call to Order: The meeting was called to order at 11:41 a.m. by the President, Steve Taylor, in Base Camp Eatery, Airport Way, Fairbanks Alaska.

Roll Call: Present were Steve Taylor, Larry King, SR/WA, Stu Pechek, Sharon McLeod-Everette, SR/WA, Terry Griffin, Kristin Machacek, SR/WA, and Jacquie Goss.

Approval of the Minutes: Larry moves to approve the minutes of May 10, 2017 board minutes and May 31, 2017 Special Board minutes. Steve seconds, all approve.

Treasurers Report: Checking account balance **\$7,529.38**. Anticipated expenses: **\$3,854.00** for reimbursements to Larry, Steve, Cora, and Sharon for expenses for the Anchorage Int'l conference. Anticipated income: **\$5,000** from HQ/Conference committee for co-hosting Int'l conference.

Committee Reports

2017 International Education Conference: Stu moves to reimburse Steve \$1,302.14 and Larry \$1,665.20 for conference expenses. Jacquie seconds. Motion carries, #7-18-17-1. Sharon's expenses of \$237 and Cora's expenses of \$650 were approved at the May 31st meeting. Terry issued checks to those in attendance. Jacquie provided an update from the Int'l Board of Director's meeting, which is attached to these meeting notes.

Education (Steve Taylor, chair): Originally Dan Beardsley was considered as an instructor for the upcoming Ethics course. However, he is not certified since the course has been changed from 103 to 102. The nearest instructor certified to teach this course is in Salt Lake City. Steve will inquire with HQ about a group rate discount to offer the online course as a group class.

Membership (Tim Sprout, chair): No updates

Professional Development (Pat Thayer, chair): No updates. Pat should be returning to chapter 71 soon.

Program (Vacant): Still no volunteers to chair this committee. We need to resume the program schedule this fall. Installation of new officers is scheduled for August 1st at Snedden Park on Slater Drive. Sharon will send out an invitation to the chapter and ask Pat if she will preside over the installation.

Web & Blog (Charlie Parr, chair): Still need website training. Pat has been working with Chapter 49 for us to get training/access to the site. Still no word on that. Jacquie will contact Claire and ask if that is still an option. Doug Braddock, who manages the old site, was wondering if we should keep paying to keep the old site active. Domain registration will remain active through this fall. Region 7 still has a link to our old website which hasn't been updated since we moved to the joint 49/71 site. That joint site is now outdated since the new elections.

Budget: Need to create a budget for July '17-July '18 fiscal year.

New Business: HQ has revised their incentive program. There are three ways to gain incentives:

- Obtain 5% membership growth = 3 free annual memberships, 1 free conference registration
 - Classroom participation = cash incentive of \$10/class participant
 - Administrative uploads = cash incentive of up to \$400/year for uploading reports/minutes/agendas
- Steve proposed that if a current member recruits a new member, and we obtain the 5% growth, then those members that recruited should receive the annual membership or conference registration.

Next board meeting: TBA, Basecamp Eatery.

Meeting was adjourned at 12:57 p.m.

Minutes Approved 8/23/17 By:  Steve Taylor, President

INTERNATIONAL RIGHT OF WAY ASSOCIATION
Arctic Trails Chapter 71
International Education Conference Summary: Anchorage, AK
June 11-14, 2017

International Board of Directors Meeting Summary:

Call to Order: The meeting was called to order at 12:30 p.m. by the President, Mary Anne Marr, SR/WA, in Anchorage, Alaska

Election of officers

President-elect: Jeffrey Jones, SR/WA
Vice President: Aimie Mims, SR/WA
Treasurer: Sharon Slauenwhite, SR/WA
Secretary: Ana Rausch, SR/WA

Selection of host city for 2022 Annual Int'l Education Conference
Cleveland, OH

President's Goals:

- Become outward facing organization to attract and engage outsiders
- Industry leader roundtables
- Make the magazine a driver of the organization
- Hire field staff to work with chapter leadership
- More webinars and videos
- "Communities of Practice"
- Scholarship applications out this summer
- Global infrastructure conference in Mexico City
- Improve instructors through the CLIMB program
- Develop a R/W certification in Mexico to support the oil industry there
- Partnership with the American Society of Civil Engineers
- Mentor program for young professionals
- Emerging leader program and mid-career program

Meeting was adjourned at 4:00 p.m.