

INTERNATIONAL RIGHT OF WAY ASSOCIATION
Arctic Trails Chapter 71
Executive Board Meeting
January 10, 2018

Call to Order: The meeting was called to order at 12:25 p.m. by the President, Steve Taylor, in Brewsters Restaurant, Airport Way, Fairbanks Alaska.

Roll Call: Present were Steve Taylor, Stu Pechek, Tim Sprout, SR/WA, Sharon McLeod-Everette, SR/WA, Charlie Parr, SR/WA and Jacquie Goss.

Approval of the Minutes: Tim Sprout moves to approve the minutes of the December 13, 2017 Executive Board meeting. Stu seconds, all approve.

Treasurers Report: Checking account balance \$7,065.97.

President's Report: No report

Committee Reports

Education (Steve Taylor, chair): Charlie provided Stu with a list of courses that Clyde Johnson is qualified to instruct. Stu will send an email to the general membership to see what interest there is for classes this year. Steve will convene an education committee meeting to outline an educational plan for 2018-2020.

Membership (Tim Sprout, chair): Tim will follow up on an email he sent out to non-paid members.

Professional Development (Pat Thayer, chair): No updates

Program (Vacant): Last program luncheon was successful with 15-20 people in attendance. This time Miguel's charged a room fee, which Tim paid out of pocket. Steve will follow up with Miguel to find out what the room fee is about. In the past we did not pay a room fee; however, we ordered the buffet lunch, so maybe that is why. Jacquie suggested a program luncheon on FNSB assessing. Steve will contact Ivan Halvarson at the FNSB assessing department.

Web & Blog (Charlie Parr, chair): Jacquie will contact Tim Trawver from Chapter 49 and let them know that we are all for a new website platform that allows individual members to post in more of a blog-style format. Steve will contact Doug Braddock about the old site.

Budget: No updates

Awards: February 1, 2018 is the deadline for regional and national IRWA awards. Sharon is working with Pat to prepare a nomination for Pat Thayer, SR/WA, for the IRWA Frank Balfour award. They will be asking Dan Beardsley, SR/WA for a letter of recommendation. Steve also will write a letter of recommendation. Sharon suggested that Chapters 49 and 71 jointly nominate HDR as employer of the year for their work on the 2017 International Education Conference. She will write something up for the nomination.

New Business: Spring forum for Regions 3, 7, and 9 will take place in Denver, Colorado February 28-March 3, 2018. \$5,272 remains in the budget for forums. Steve will put out a call for proposals/budgets from people that would like to attend.

Next board meeting: 12:00, February 14, 2018 at Brewsters on Airport Way.

Meeting was adjourned at 1:14 p.m.

Minutes Approved 2/14/18 By:  Steve Taylor, President