

INTERNATIONAL RIGHT OF WAY ASSOCIATION

Arctic Trails Chapter 71
Executive Board Meeting
April 23, 2021

Call to Order: The meeting was called to order at 12:03 p.m. by the President, Cora Shook, via the Zoom meeting platform.

Roll Call: Present were Cora Shook, Terry Griffin, Tim Sprout SR/WA, Larry King SR/WA, Steve Taylor, and George Stefan.

President's Report: Cora provided a summary from the April 9, 2021 Spring Forum, in Vancouver, WA. She highlighted the tribute and recognition of Dan Beardsley, including:

- Chapter 71 presented their donation check, with Pat Thayer reporting on the planned Memorials in both Arizona and Alaska.
- Summary of sponsoring a hole in Don's honor at golf tournament
- Summary of Raffle and \$\$ pledges

Tim asked about Pat, and Terry confirmed Pat lives in Salem, OR. George asked about the forum's agenda items' Zip file, and Cora said he could forward it on to our Chapter members.

Approval of the Minutes: (Minutes were addressed during Old Business.) Near the end of the meeting, Cora shared-screen the March minutes. Edits were made on minor things like spellings. George made a motion to approve the minutes, Larry amended the motion to include the language "as amended", Steve seconded, and all approved the minutes as amended.

Treasurers Report: Terry reported the checking account balance was \$6,030.47 and has not received any recent expenses. Steve explained there will be several upcoming accounts payable items to cover our virtual course instructors' fees and to pay Headquarters. Since Chapter 71 is taking care of the registration payments, we collect all the money, then pay HQ their portion. George has a \$82.63 Costco snacks receipt for the virtual course students, for when he and Steve deliver snacks along with their course materials. Terry said George could just scan and email her the receipt and she'll get with Tim on signing/delivering the check.

Committee Reports

Professional Development (Larry King SR/WA, chair): Larry reported there has been no new professional development activity.

Education (George Stefan, chair): George summarized the upcoming virtual courses Chapter 71 is hosting:

- C902 Property Descriptions: We have maxed out both the April 30 and May 7 courses with 20 total registrants. HQ sets the limit at 20 for virtual courses. He asked if the Chapter should recognize the instructor, Laura Slye SR/WA, with a gift since she volunteered to offer back-to-back courses, one week apart. A motion was made by Steve to purchase an appreciation gift from the Alaska Bowl Company not to exceed \$175. The motion was seconded by Terry, and all approved.
- C600 Environmental Awareness: There hasn't yet been as much interest, with only 3 registrants from 3-Tier Alaska and 2 from GVEA. Steve corrected there are 2 from 3-Tier. George explained he's sent out the course flyer to his local surveyor and engineers distribution list, as well as down to the Chapter 49 Education Chairs in Anchorage. He's working with HQ to see about advertising the course nationally. Larry suggested we entertain a motion to ask HQ to advertise the course nationally. Steve made the motion, Larry seconded, and all approved.

Larry asked if the course coordinators were getting free registration on the virtual courses. George explained he assumed that was the case since that's what was done for the last course our Chapter hosted.

Membership (Tim Sprout SR/WA, chair): Tim reported the following:

- Sandra Mota and Ian Guinn have re-upped their membership. Henry Irving is not interested in re-upping. Dianna Leinberger has not yet responded to Tim.
- Chapter 71 has 18 regular members, 8 regular members with designations, and 6 retired members for a total of 32.

Program (Cora Shook, chair): Cora said she has several ideas but nothing scheduled. She encouraged the others to offer suggestions to her at anytime.

Website (George Stefan, chair): George said he has no updates. Steve asked about the AK Supreme Court decision on the Klutina Road case, and Larry confirmed that's the one on our website.

Nominations (George Stefan, chair): George gave a brief update on the Chapter Officers elections and that we're currently in the nomination period. We're using the electronic nominations and elections process adopted by the Chapter.

Other Committees: None

New Business: Larry asked about the April 14 letter regarding Charlie Nobles and apparent conflicts with the IEC – was there discussion at the Spring Forum on this? Cora said that wasn't discussed at the Spring Forum. Cora applauded his presentation at the Spring Forum, emphasizing his positiveness and clear communication.

Old Business: (The March minutes were addressed, as discussed earlier in the minutes.)

Next board meeting: (No discussion on this.)

Meeting was adjourned at 12:47 p.m.

Minutes Approved By *Cora V. Shook*
Cora Shook, President