

INTERNATIONAL RIGHT OF WAY ASSOCIATION

Arctic Trails Chapter 71
Executive Board Meeting
November 19, 2021

Call to Order: The meeting was called to order at approximately 12:05 p.m. by the President, George Stefan, via the Zoom meeting platform.

Roll Call: Present were Terry Griffin, Richard Possenti, Larry King SR/WA, Tim Sprout SR/WA, and George Stefan.

President's Report: George commented on the following:

1. Began the meeting with stating the IRWA Mission Statement
2. Summary of Fall Forum on October 8, 2021 in Spokane, WA
 - Leader's Light the Way Memorial Scholarship
 - Membership Incentive Drive
 - ChIP Incentive Program: Terry explained the incentives for new membership
 - Location cancellation of Spring Forum 2022 and HQ looking for a new host. George asked the Board their thoughts on Chapter 71 hosting it on such late notice. Tim explained a forum in Alaska introduces travel costs and issues, and that since Chapter 71 is a small chapter it's tough to host one. Larry agreed it is challenging for us. We typically offer a course to cover the cost and break even in renting a conference room. Larry explained what takes place at a Forum following Richard's question: there is a Region meeting, course(s), and social event(s). It typically works better with us hosting a Fall Forum due to the weather and more activities available. Terry described the potluck Pat hosted last time we hosted a Fall Forum.
3. Chapter YouTube account – not much progress made

Approval of the Minutes: Terry made a motion, and Richard seconded approval of the August 20, 2021 BOD Meeting minutes. Passed unanimously.

Treasurers Report: Terry reported the chapter account balance is \$4549.96. A \$10 ChIP incentive check came in for the 4th Qtr. P.O. Box annual fee of \$246.00. Zoom account is \$149.00 for the year.

Committee Reports

Professional Development (Larry King SR/WA, chair): Larry said George's RWA application needs to be reformatted in order for it to be submitted to HQ. Larry explained he is a professional representative for the Region's surveying committee and attends their monthly meetings. Larry said there's talk of a PWA credential for engineers and surveyors. It's early in the works and would need to be approved through IEC.

Education (George Stefan, chair): George reviewed the Chapter 71 member's results from the educational survey. Larry noted that 3 members had chosen C802 Legal Aspects of Easement as the 1-day course and reviewed the typical annual budget allowances from the State. Tim commented that it depends a lot on the instructor and their presentation abilities and that professionals need to take courses for their continuing education requirement. Larry offered that if we can find a Region 7 person our fees will be lower. There's a concern that if we keep offering virtual courses, interest may drop in becoming active in the group.

Membership (Tim Sprout SR/WA, chair): Tim said he hasn't received from HQ an email about pending membership. That's likely due to the turnover at IRWA HQ. Membership is not listed on the website, and he'll follow up with HQ.

Program: The group brainstormed on presentation ideas. George offered the FNSB Trails and Road Plans. Larry offered the Ambler Road project: roughly 200 miles, Alaska Industrial Development Authority (AIDA), would connect the Dalton Hwy to Ambler. Terry offered the GARS project, Fort Wainwright heating project update, ADEC and the PFAS contamination update.

Website (George Stefan, chair): George explained that in mid-October the Chapter 71 website was in a strange format. Reached out to Tim Trawyer, Chapter 49, and was told they're working on it and reformatting things. George said the main information is up but not officer names and titles.

Nominations (George Stefan, chair): George asked the group about our typical Holiday party and awards celebration due to the CoVID pandemic. Larry recommended no gathering due to the cautious comfort level. Tim said he missed seeing people, that all the networking and social activities have been put on hold. Terry

agreed that it's too early to socialize together in person. George made a motion to cancel the Holiday party and awards ceremony, Tim seconded, and all approved.

Other Committees: None

New Business: None

Old Business: None

Next board meeting:

Meeting was adjourned at approximately 1:01 p.m.

Minutes Approved By *George Stefan*
George Stefan, President